

AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, November 13, 2012 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Chairman James Moran, Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the approval of the October 9, 2012 meeting minutes and dispense with the reading of said minutes.
- 2) Discussion, consideration and action relative to the approval of the October 30, 2012 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

- 3) Discussion, consideration and action relative to the Bargain Buyer invoice in the amount of \$132.00 to advertise the position of Information Systems Analyst.
- 4) Discussion, consideration and action relative to the Call invoice in the amount of \$519.82 to advertise the position of Information Systems Analyst.

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

- 5) Discussion, consideration and action relative to the position of Driver/Laborer/Operator.
 - a) Should a Driver/Laborer/Operator have a CDL at the time of testing?
 - b) Are any other licenses needed?
 - c) Do we have need for an unlicensed laborer position?
 - d) The Board will be extending the Driver/Laborer/Operator eligibility list out six months
- 6) Discussion, consideration and action relative to the Police Department positions.
 - a) Recommendations for the establishment of testing for the position of Major.
 - b) Discussion of the feasibility of extending the Probationary Police Officer testing out six months.
 - c) If we don't extend the testing period for Probationary Police Officer, discussion on doing the promotional testing with the Probationary Police officer testing at CCRI.
 - d) Review of the current police department organizational chart.

NEW BUSINESS:

COMMUNICATIONS:

REQUEST FOR EXECUTIVE SESSION:

An Executive Session is requested pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(5)] for review, discussion and considerations related to the Information Systems Analyst interviews.

GENERAL DISCUSSION:**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).